

MEMPHIS HOUSING AUTHORITY
700 ADAMS AVENUE
MEMPHIS, TN 38105

SPECIAL MEETING OF THE BOARD OF COMMISSIONERS
MINUTES OF MEETING
May 12, 2016
5:00 pm

- I. The special meeting of the Memphis Housing Authority Board of Commissioners was held May 12, 2016 at 5:00 pm at 620 S. Lauderdale Memphis, TN 38126. The meeting was called to order by Commissioner Stemmler.

Attendees:

Commissioners:

Mr. William Stemmler
Dr. Elma H. Mardis
Ms. Janet Covington
Ms. Lisa Wheeler Jenkins
Dr. Laura Harris
Mr. Mickell Lowery

MHA Staff:

Dorian Jenkins, Interim Executive Director
Gregory L. Perry Bobby Slaughter
Deborah Payne William Webb
Luretha Phillips Tony Olden
Michael Swindle Sharon Wilkins

Residents: None

Media Presentation: None

Special Guest(s): Jaske Goff

II. AGENDA

The agenda was unanimously approved.

III. MINUTES

Minutes were placed on hold until regular scheduled meeting

IV. RESOLUTION AND BOARD ACTION

A. RESOLUTION NO. 4445 AWARDED A CONTRACT FOR REMEDIATION AND DEMOLITION DESIGN SERVICES FOR WILLIAM FOOTE HOMES DEVELOPMENT (TN 1-2), PHASE A SOLICITATION NO. CI 16-R-00331- CAPITAL IMPROVEMENTS DEPARTMENT

Mr. Swindle sought Board approval

RESOLUTION NO. 444

AWARDING A CONTRACT FOR REMEDIATION AND DEMOLITION DESIGN SERVICES FOR WILLIAM FOOTE HOMES DEVELOPMENT (TN1-2), PHASE A SOLICITATION NO.: CI 16-R-00331

WHEREAS, the Memphis Housing Authority (MHA) received a Choice Neighborhood Implementation (CNI) grant for the redevelopment of William Foote Homes and the surrounding neighborhood from the U.S. Department of Housing and Urban Development (HUD); and

WHEREAS, redevelopment of Foote Homes, Phase A will involve the relocation of all current tenants/households and the demolition of 34 residential structures, 1 non-residential structure, roads, and above / below ground infrastructure; and

WHEREAS, William Foote Homes will require hazardous material remediation due to the most recent Phase II Environmental Site Assessment; and

WHEREAS, geotechnical services will be required to determine the suitability of the soils for new construction and the stability of soils near existing subsurface drainage structure; and

WHEREAS, MHA has made a determination that the most effective and expedient method of obtaining the necessary remediation and demolition design services for William Foote Homes is to retain the services of an architectural/engineering and environmental /geotechnical consulting firms; and

WHEREAS, MHA further determined due to time constraints, to solicit for these services via a Request For Services (RFS) from MHA's pre-determined and qualified Indefinite Deliverables Indefinite Quantity (IDIQ) Pool, per HUD 24CFR; and

WHEREAS, pursuant to those determinations, MHA assigned the solicitation number (CI 16-R-00331), and distributed the solicitation to MHA's IDIQ Pool, which consisted of the following firms

1. Self+Tucker Architects
505 Tennessee Street, Memphis, TN 38103
2. Pickering Firm, Inc.
6775 Lenox Center Court Ste. 300
Memphis, TN 38115
3. SSR
2650 Thousand Oak Blvd. Suite 3200
Memphis, TN 38118

;and

WHEREAS, on Friday, April 29, 2016, MHA in response to the RFS solicitation received two (2) proposals from the following pre- determined IDIQ firms;

1. Self+Tucker Architects
505 Tennessee Street, Memphis, TN 38103
2. Pickering Firm, Inc.
6775 Lenox Center Court Ste. 300
Memphis, TN 38115

;and

WHEREAS, MHA conducted a review of the proposals in strict accordance with IDIQ procedures prescribed in the procurement documents, MHA's procurement policy and HUD's procurement regulations; and

WHEREAS, the proposed amount of Three Hundred and Fifty Two Thousand, Five Hundred and Thirty Seven Dollars [\$352,537] was subsequently negotiated with the Pickering Firm, Inc. and is within MHA's in-house cost estimate and adequate funds for this services are available under MHA's Program Income; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners approves and authorizes the execution of a contract with Pickering Firm, Inc. of Memphis, Tennessee to provide all design services within Three Hundred and Eighty Nine [389] calendar days from Notice to Proceed in the amount of Three Hundred and Fifty Two Thousand, Five Hundred and Thirty Seven Dollars [\$352,537].

Commissioner Stemmler called for approval of Resolutions 4444. A motion was made by Commissioner Jenkins and seconded. Commissioner Stemmler called for discussion;

There being no discussion, Commissioner Stemmler called for the vote. The motion passed; Resolutions 4444 was approved.

V. SPECIAL PRESENTATION(S):

- None

VI. DISCUSSION ITEMS:

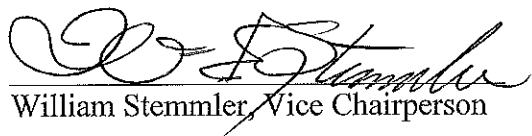
- None

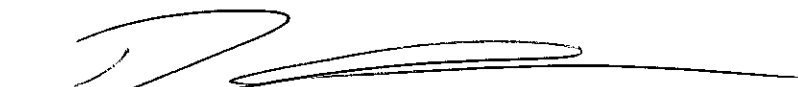
VII. ANNOUNCEMENT(S):

- A special board meeting for round two of the Executive Director interviews for the week of May 30, 2016.
- Next regular board meeting is scheduled May 26, 2016

VIII. ADJOURNMENT

- Commissioner Stemmler adjourned the meeting at 5:30


William Stemmler, Vice Chairperson


Dorian Jenkins, Interim Executive Director