



Memphis Housing Authority

Capital Improvements Department

700 Adams Avenue, Room 107
Memphis, Tennessee 38105-5029

ADDENDUM NO. 2

Issued: Wednesday, November 28, 2018

This addendum shall become and form a part of the following solicitation:

Solicitation #: HM 19-B-00498

Construction Services for Emergency Generator Replacement At Jefferson Square and Venson Center, Memphis, TN

TO ALL POTENTIAL BIDDERS:

This Addendum, including all articles and corrections listed below, shall become a part of the original solicitation package and shall be taken into account in preparing your bids.

In order to ensure that all bidders are given an equal opportunity to submit a competitive bid, attached is a copy of the Pre-Bid Conference meeting minutes and vendor questions and responses regarding Solicitation #: HM 19-B-00498: Construction Service for Emergency Generator Replacement at Jefferson Square and Venson Center, Memphis, TN.

Please acknowledge receipt of this addendum by signing, dating, and including a copy of this addendum in your proposal.

Name of Firm: _____

Signature: _____ Date: _____

Title: _____

MEETING MINUTES

Date: November 28, 2018

To: **All Potential Offers**

From: Roger Folk, Project Manager, MHA Capital Improvements

RE: **Questions from Pre-Bid meeting and site visits.**
Solicitation #: HM 19-B-00498: Construction Services for Emergency Generator Replacement At Jefferson Square and Venson Center, Memphis, TN

CC: David Walker Contracting Officer

A Pre-Bid Conference was held at the Memphis Housing Authority Central office in the Executive Conference Room on November 15 & 16, 2018 at 10:00 a.m. and 1:00 p.m. CST regarding Solicitation Emergency Generator Replacement at Jefferson Square and Venson Center, Memphis, TN. Meeting attendees were as follow.

Hermes Lee (HL)	SSR	11/15/18 – 10:00 & 1:00
Jeff DeMars (JD)	RP Power “Kohler”	11/15/18 – 10:00 a.m.
Steven Scott (SS)	A&B Construction	11/15/18 – 10:00 a.m.
Donald Thomas (DT)	Memphis Electric	11/15/18 – 10:00 a.m.
Gervacio Gonzalez (GG)	Grinder Taber Grinder	11/15/18 – 1:00 p.m.
Gary Foglesong (GF)	Ambassador Construction	11/16/18 – 10:00 a.m.
Edwin Torres (ET)	Wagner General	11/16/18 – 10:00 a.m.
Janet Young (JY)	MHA- Contract Compliance Spec.	11/15/18 & 11/16/18 – 10 & 1
Roger Folk (RF)	MHA – Capital Improvements	11/15/18 & 11/16/18 – 10 & 1

1. **RF** – Instructed meeting attendee to sign the meeting attendance sheet.
2. **RF** – Provided a review of the solicitation package.
3. **HL** – Provide a review of the Scope of Work.
4. **RF** – Stated all questions should be submitted in writing and also stated that any answers provided during the Pre-Bid Conference are non-binding.
5. **RF** – Went over the MBE/WBE Participation and the Davis Bacon Wage Determination & Rates.
6. **RF** – Stated that a site visit would follow immediately after pre-bid meeting.
7. **RF** – The deadline for the receipt of questions in Wednesday, November 21, 2018 at 2:00 p.m. CST. Bids are due on Thursday, December 6, 2018 at 2:00 p.m. CST. Based upon review and acceptance, we anticipate the bid will be awarded on Friday, January 4, 2019.
8. **RF** – We anticipated to issue a Notice To Proceed on Monday, January 14, 2019.
9. **RF** – This meeting is now concluded, any additional questions may be e-mailed or faxed to the attention of Hermes Lee; hlee@ssr-inc.com and please CC Roger Folk at rfolk@memphisha.org

This addendum consists of 2 attachments:

Changes to Invitation for Bid:

Several questions have arisen that needed to be addressed and in response to those questions we have changed the due date to this invitation for bid.

1. **Bids will be received until 2:00 p.m.** Central Time on **Thursday, December 13, 2018.** at the office of the Memphis Housing Authority, 700 Adams Ave., Memphis, TN 38105, at which time and place all bids will be publicly opened and read aloud.

Changes to Specifications:

1. **Remove and destroy Bid Form and insert attached Bid Form Dated Revised 28, 2018, consisting of 6 pages.**
2. **Remove and destroy Section 26 32 16 Emergency Engine & Generator System and insert attached Emergency Engine & Generator System dated November 28, 2018, consisting of 12 pages.**

Technical Questions and Answers:

1. Specification 26 32 13, Emergency Engine & Generator System?
Note attached with revised Paragraph G
2. Specification 26 36 00-4, "Section 2.5 mentions bypass isolation switch...Is bypass isolation switch needed?.....
Bypass isolation switch is part of the ATS and included in the ATS.
3. The new enclosure at Venson Center shows a masonry enclosure. However, I do not see a call out for demo of the existing area?
Contractor is responsible for all demolition and repair to existing pavement and sidewalk surfaces as required for installation of the masonry wall and electrical equipment foundations. General Demolition notes can be seen on Sheet EO-14-1.
4. Note No 2
"Note D2 on sheet Ed1-14-1 of the Venson Center Generator project indicated the ATS will be furnished under the elevator project.
The ATS will be furnished as part of this Project.

Attachments:

1. Revised Bid Form, Dated November 28, 2018
2. Revise Section 26 32 13 Emergency Engine & Generator System, Dated November 28, 2018

Clarifications

1. All prospective bidders are reminded that they shall acknowledge receipt of all addenda by signing, dating and including a copy of the addenda cover page in their bid.

END OF ADDENDUM